Village of Leicester

June 15, 2026 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:29 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa
Trustees: Ken Rizzo, Tom Frantz, Dan Christiano
Clerk-Treasurer: Deborah Beardsley
Deputy Clerk: Samantha Bodratti
Highway Superintendent: Russ Page
Water Operator: Chris Young
Zoning/Code Enforcement:
Residents and Guests: Derrick Otis, Don Kane

EXCUSED: Trustee Rizzo made a motion to excuse Trustee Jacobs which was 2nd by Trustee Christiano. [Motion Carried 3-0]

No Public Hearing on law regarding Weeds, Grass, Dead Trees and Similar Nuisances as the current law covers those issues.

MINUTES: The minutes of May 18, 2026 Board Meeting were accepted on a motion by Trustee Christiano, 2nd by Trustee Frantz. [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire District: none

Highway Department Report: Superintendent Page presented the following:

- Working on estimate for drain replacement in Oak Manor between 24 and 22 Oak Manor.
- All bills submitted to Village for payment.
- Will resume quote search for leaf vacuum replacement hose.
- Mayor Briffa also discussed Village brush / leaf pick up guidelines. Some residents are leaving larger than manageable piles of debris to be picked up. Village also addressed the area of the last water main break at the corner of Main and South Street. Top soil and grass seed were applied to the area.
- Mayor Briffa advised that the State has been contacted regarding a broken drain on the south side of Main Street.

Water Report:

- Mayor Briffa thanked Chris Young for his good work as Water Operator.
- Mayor Briffa spoke with Jeremy DeLyser, Engineer regarding installation of a valve at the water tank. Quotes from Mr. DeLyser were received regarding WIAA grant applications for the project if the Board decided to pursue such project. There was further discussion with Chris as to the need for a valve, and if a leak could be present at the pump house. It is felt that there is no evidence of a leak, but that there is a bypass that no one knows where it is located. Swing checks have been replaced; gravity valves are not open all the time as they were in the past and water is still being pushed through up to the tank and

through the overflow. Overall water loss is however relatively low. After Board discussion with Chris Young, consensus is that water read software is a more urgent and important need currently. Chris offered up the name of Master Meter through Ferguson as an alternative.

- Quotes for State water grants received from Jeremy DeLyser and Municipal Solutions range between $2200 and $2500. The Board decides to forgo application for said grants as historically they have been denied to smaller municipalities.
- The Board is suspicious of the additional information being requested for the "water audit" conducted by the Livingston Water and Sewer Authority and question the real intent for the information. The Village did allow them to copy and digitize the water maps for the Village. LCWSA continue to monitor the water leak detection readers.
- Livingston County Health Department shared a concern about a ripped screen in the top of the tank cover. Various ideas were discussed as to how that could get repaired with no clear solution.

Zoning Report:

- Plan regarding the Otis property on Main Street and the barn construction are in place. Mr. Otis is in touch with CEO Cagle. He related the difficulty in connecting with CEO Cagle. He further had questions about the statutes used previously regarding abandonment and definition of a house. CEO Cagle needs to inspect work done. Per code, there is no "dwelling" as the home is not livable. Mr. Otis determined that the house was "condemned" by CEO Parsons via a letter next to the sign attached to the building. There are no copies of any violations or past permits found in the Village office for the property. Mr. Otis would like actual copies of permits. He presented a check for the re-issue of a new permit to continue work.
- It was noted that copies of all past permits are needed for reference in the office. It was pointed out by Clerk – Treasurer Beardsley that any emailed permit copies do not print out with signatures.

<u>OLD BUSINESS:</u>

Budget 2025-2026 – Clerk-Treasurer Beardsley presented the following budget modifications for the 2025-2026 Budget Year that were approved on a motion by Trustee Christiano, 2nd by Trustee Rizzo.
[Motion Carried 3-0]

F1950.4	to	F1910.4	$ 269.00	F8310.1	to	F8310.13	$ 501.60
F8320.42	to	F8320.4	$ 199.64				
A1325.1	to	A1325.12	$ 501.60	A1325.1	to	A1325.2	$ 1,300.00
A1325.4	to	A1420.4	$ 453.81	A8010.4	to	A1440.4	$ 5,500.00
A3510.4	to	A1620.41	$2,302.23	A1910.4	to	A1920.4	$ 454.00
A5110.4	to	A5182.4	$ 812.07	A7110.4	to	A8170.4	$ 393.50

NEW BUSINESS:

Roads – CHIP Money

New quotes from Suite Kote for road work on Market, Maple and Eastman were received in the amount of $18,382.84. CHIPS monies have been approved now that the State budget has passed. Village has $47,437.28 to work with between rollover funds from 2025 and new funds for 2026.

A motion was made by Mayor Briffa to accept the quote from Suite Kote for chip sealing for Market, Maple and Eastman, 2nd by Trustee Frantz. [Motion Carried 3-0]

Potential time frame for work on Market, Maple and Eastman to be done in August. Superintendent Page will keep the Board informed.

MAYORS REPORT:

Mayor Briffa feels the Village is currently in good shape and further reported that Trustee Jacobs is doing better.

Received an email from NexTera Energy requesting a work session to discuss Municipal Energy Program. Mayor Briffa has no interest in participating in the requested work session.

CLERKS REPORT:

Code Book – No new updates. Project is still in the first stage.

Possible New Website – Deputy Clerk Bodratti shared information she obtained from a group involved in updating municipal websites based on a new accessibility mandate from NYS in effect January 2027 which is geared to help color blind, visual impaired individuals be able to use websites. They build the website, train staff (present and future), host the domain name, host email addresses for $1900 a year for 3 years support and maintenance contract with an annual maintenance cost of $1200 after. Deputy Clerk Bodratti will ask if they can lower that cost for us and present back to the Board at the next meeting.

York/Leicester Field Days – The Village has approved a $100 donation to the Field Days. Don Kane expressed his thanks.

PUBLIC COMMENTS: Trustee Rizzo asked if there were any more news on the railroad tracks in the Village. There were some repairs made, but no one is aware of any further improvements.

AUDIT OF BILLS:

Trustee Christiano motioned, 2nd by Trustee Rizzo to accept the bills as audited. [Motion Carried 3-0]

General Fund Vouchers 3530 - 3550 $20,720.71 Water Fund Vouchers 1342 - 1349 $3,910.78

NEXT VILLAGE BOARD MEETING:
Board of Trustees Meeting, July 20, 2026, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Rizzo motioned, 2nd by Trustee Frantz to adjourn the meeting at 7:35 pm.
[Motion Carried 3-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester